

# Kayla Woodson

## CONTACT

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Applying for Roles in Washington, D.C.

## Education

### Masters of Public Administration

The University of Kentucky – Lexington, KY  
(2024)

### Graduate Certificate in Nonprofit Management

The University of Kentucky – Lexington, KY  
(2024)

### Bachelor of Arts – Political Science

The University of Kentucky – Lexington, KY  
(2022)

### ICPSR Summer Program in Society for Political Methodology Expansions Initiative Scholars

University of Michigan – Ann Arbor, MI  
(2021)

## CORE COMPETENCIES

- Stakeholder Engagement
- Program Management
- Community Outreach
- Strategic Planning
- Executive Assistance
- Record Keeping
- Data Analysis
- Project Management
- Event Planning
- Decision Making
- Advocacy and Policy Development
- Team Building and Training
- Cross-functional Collaboration
- Office/Workspace Administration
- Inclusion and Equity

A dedicated professional with a master's degree in public administration and a certificate in nonprofit management, graduated with honors in political science. A strong background in advocacy, policy development, and social welfare. Passionate about contributing to the betterment of society with proficiency across community outreach, team leadership, office/workspace administration, events planning and management, inclusion and equity, materials organization, and program management. Consistently acknowledged by seniors and peers for exceptional performance and on-time task completion.

## EXPERIENCE

### Lake Research Partners– Washington, D.C.

#### Analyst (July 2024-January 2026)

- Edit memos and surveys throughout the research process.
- Analyze qualitative and quantitative data.
- Assist with research and presentation of data to clients and stakeholders.
- Proofread banners, topline, graphs, and other data for writing and accuracy.
- Researched and collected background information for profile memos ahead of client meetings.
- Drafted presentations for progressive policy initiatives.

### CHARLES BOOKER FOR SENATE CAMPAIGN – Louisville, KY

#### Field Organizer Fellow (May 2022 – Aug 2022)

- Organized the distribution of materials, ensuring efficient delivery to targeted areas.
- Maintained active engagement in community outreach efforts aimed at fostering meaningful connections with voters.
- Facilitated productive dialogues between voters and the campaign, leading to valuable insights and informed decision-making.

### KENTUCKY DEMOCRATIC PARTY JEFFERSON COUNTY TURNOUT PROJECT – Louisville, KY

#### Field Director (Aug 2022 – Nov 2022)

- Recruited and trained volunteers, resulting in a well-prepared campaign team.
- Distributed information about candidates and campaign events, enhancing voter awareness.
- Traveled to multiple precincts, providing literature to voters and expanding campaign visibility, resulting in increased voter engagement and support for the candidates.

### OFFICE OF THE KENTUCKY STATE GOVERNOR – Frankfort, Kentucky

#### General Counsel Intern (Jan 2022 – July 2024)

- Reviewed and updated Civil Rights restoration and Pardon applications
- Proofread and did background research for
- Assisted in filing legal documents such as extraditions and executive orders
- Transcribed legislative debates
- Maintained multiple databases, such as electronic and physical contact with constituents
- Drafted memos for eligible recipients for pardon and commutation

## RESEARCH EXPERIENCE

### UNIVERSITY OF KENTUCKY DEPARTMENT OF POLITICAL SCIENCE – Lexington, KY

#### Graduate Capstone (Jan 2023-July 2024)

- "Daps and Handshakes: Political Socialization in Black"

#### Research Assistant (Jan 2020 – May 2022)

- Voss, D. Stephen; Elliott, Corrine F.; and Roberts, Sherelle (2024) "Seeing Red in the Bluegrass: How the Democratic Party Lost Kentucky's Voters," *Commonwealth Review of Political Science*: Vol. 7: No. 1, Article 5.

DOI: <https://doi.org/10.61611/2994-0044.1053>

Available at: <https://digitalcommons.murraystate.edu/crps/vol7/iss1/5>

#### Research Assistant (May 2021 – Aug 2021)

- Armstrong, Brenna & Barnes, Tiffany & O'brien, Diana & Taylor-Robinson, Michelle. (2020). Corruption, Accountability, and Women's Access to Power. *The Journal of Politics*. forthcoming. 10.1086/715989.