

Justin D. Dukes

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Justin Dukes

<https://www.linkedin.com/in/justin-dukes-09b23227>

Skills:

- Interviewing
- Microsoft Office
- WordPress
- Copy Editing
- Blog Writing
- Final Cut Pro
- Magazine Writing
- Content Management
- Online Searching

Experience:

May 12, 2012 – Present

Freelance Writer

Chicago, Illinois

- Fansided (Da Windy City) (Contributing Writer) dawindycity.com
- Exposure Magazine (Editor/Contributing Writer) issuu.com/exposuremagazinechicago
- We Are Regal Radio (Contributing Writer) weareregalradio.com
- Tall District (Contributing Writer) talldistrict.com
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November 18, 2016 – Present

Cook County Government

Chicago, Illinois

Tax Examiner-IV

- In person/over the phone customer service
- Tax searching and analysis
- Tax posting
- Cashiering
- Daily accounting troubleshooting

July 2012-October 2013

Swank Publishing

Chicago, Illinois

Publicist

- Acting as point of contact for clients
- Research media placement for clients
- Promote Swank on social media platforms
- Draft press releases and one sheet proposals
- Update and maintain client schedules
- Research non-profit outlets

Education:

Western Illinois University, **Bachelor of Arts in Communication**, minor Journalism, May 2012
Macomb, Illinois